



## **FACILITY RENTAL AGREEMENT – EFFINGHAM YMCA**

Welcome to the Effingham YMCA. Thank you for choosing our facility to host your event. Our primary concern is that your participants will have a safe and enjoyable experience while at our facility. Please review the following options to determine which plan best suits your event needs.

### **YOUTH GYM RENTAL (Prices are per Hour with a 2 Hour Minimum)**

Contingent upon availability

Member Fee: \$60.00/hour (business hours) \$75.00/hr (after business hours)  
Non-Member Fee: \$100.00/hour (business hours) \$125.00/hr (after business hours)

### **CONFERENCE ROOM (Prices are per Hour with a 2 Hour Minimum)**

Located near the lobby of the building, the conference room can be equipped with tables and chair, seating for 30 and a buffet table. Food and drink are permitted. Coffee pots and ice are available. This room is available during regular hours of operation.

Member Fee: \$30.00 / hour  
Non-Member Fee: \$50.00 / hour

### **AEROBIC ROOM (Prices are per Hour with a 2 Hour Minimum)**

This room is only available during certain hours and there are restrictions on the types of events that can be held in the Aerobics Room. Please check with staff for times and restrictions.

Member: \$50.00/ hour  
Non-member: \$75.00/ hour

### **PAVILION**

The Pavilion is located outside by the pool; it is covered with picnic tables. Available Saturday and Sundays only, check with staff for times.

Member: \$25.00/ hour  
Non-Member: \$50.00/ hour

### **POOL (Prices are per Hour with a 2 Hour Minimum)**

Rent our pool by the hour during open swim hours with lifeguards on duty. Food & drink are allowed in designated areas only. Want time indoors to celebrate too – check out our Gym & Swim Package. Maximum 50 people, reservations must be made 1 week in advance. You may arrive 15 min. prior to set-up.

Member fee: \$75.00 up to 25 people  
\$100.00 26-50 people

Non-member \$100.00 up to 25 people  
\$125.00 26-50 people

### GYM AND SWIM PARTY – 2 Hours of Fun for One Set Price

Our most popular package! 1 hour in the youth gym/conference room/pavilion for games, presents, food, etc. You provide all decorations and food. 1 hour at the pool with lifeguards on duty. Food & drink are allowed in designated areas only. Maximum 50 people, reservations must be made 1 week in advance. You may arrive 15 min. prior to set-up.

Member fee:               \$100.00 up to 25 people  
                                  \$125.00 26-50 people

Non-member               \$150.00 up to 25 people  
                                  \$175.00 26-50 people

Additional hour(s) at the pool \$25.00/hour

Additional hour(s) gym/conference room/pavilion \$15.00/hour

### LARGE GROUP POOL PARTY AFTER HOURS (Prices are per Hour with a 2 Hour Minimum)

Groups of 50 or more swimmers must book their pool party after regular swim hours. The hours available are from 5:00 pm – 8:00 pm on Saturday evenings and Sunday evenings. An addition hour may be available inside the youth gym from 8:00 – 9:00 pm, fees will apply. Large group pool parties may not exceed 200 guests total. Each guest will be provided a bracelet by YMCA staff. Reservations must be made 2 weeks in advance in order for the YMCA to properly staff the facility. Groups using the facility are responsible for leaving the facility in the same manner it was found. Please see cleaning agreement for further instruction. The YMCA reserves the right to require additional security depending on event at the cost of the renter.

Member Fee: \$150 / hour up to 50 people, \$175 / hour more than 50 people

Non-Member Fee: \$175 / hour up to 50 people, \$200 / hour more than 50 people

(All Non-Profits and Church groups will receive the Member Rate on after hours parties)

### STANDARD OF CONDUCT

- **Group Leader – All groups are required to designate a group leader, at least 21 years of age. The group leader will be responsible for the conduct of the group as well as the cleanup of the facility after use.**
- **Damage / Losses – The group leader and the group as a whole will be responsible for all damages to the facility, property, and / or equipment caused by the group. Responsible persons will be notified within 48 hours of the damage and payment will be required.**
- **The YMCA assumes no responsibility for personal property of individuals or groups utilizing the facilities and / or property.**
- **Alcohol, tobacco products and illegal drugs are no permitted on YMC property.**
- **Unruly behavior and disorderly conduct that is in conflict with the mission of the YMCA will result in immediate dismissal from YMCA property. No refund will be made to group.**

### FEES / CANCELLATIONS

Your party is not considered booked until the cleaning deposit is submitted and you have received a confirmation call. All fees are due no later than the day of the party. Cancellation of rental or party should be given 48 hours prior to event in order to receive refund of deposit fees.

Party bracelets will be available at the front desk on the day of the event when required

## **FACILITY CLEANING - \$50 cleaning deposit required.**

- Put all trash in the trashcans provided in rental space. If trashcans become full, please request additional bags from the front desk.
- Return all tables, chairs, and equipment to their original location.
- All table tops and chairs should be wiped clean.
- If you have any floor spills or messes, please notify front desk.
- The cleaning deposit will be returned after the event if no additional cleaning was required. YMCA staff will determine the need for additional cleaning.

## **POOL RULES AND REGULATIONS**

- Unattended solo bathing is prohibited.
- Children under the age of 12 must be supervised by an adult.
- Children, three years old and younger, as well as any child not potty trained, must wear snug fitting plastic pants or a water resistant swim diaper.
- No glass articles allowed in or around pool.
- No food, drink or wrappers shall be permitted within 10 feet of the swimming pools.
- No running or rough play allowed.
- No spitting, spouting of water or blowing nose in pool.
- No "cut-offs" allowed.
- No diving allowed.
- No swimming allowed during heavy rain or when thunder and lightning can be seen or heard.
- No floatation devices permitted in the pool with the exception of Coast Guard approved life vests.
- Thank you in advance for complying with our Tobacco Free Pool Area.
- The Kiddie Pool is for children ages 6 and under.

## **SLIDE RULES**

- Persons using the slide must have a yellow or green swim bracelet.
- Swimmers must be 4 ft 6 in. or pass the swim test.
- Swim Tests are given the last 10 minutes of every hour during adult swim. Please refer to a lifeguard.
- No person shall ride the slide with use of any floatation device.
- No person shall ride the slide with another person on their lap.
- Children who do not meet the requirements are not allowed to be "caught" at the end of the slide.
- Riders must enter and exit the slide feet first.
- Please wait your turn at the bottom of the slide and not on the stairs.
- Please wait until the person using the slide has exited the swimming area before going down.
- Please cross your arms and legs when going down the slide.

### ***YMCA MISSION***

***To put Christian principles into practice through programs  
that build a healthy spirit, mind and body for all.***

# Party Rental Form

Group Name \_\_\_\_\_ Date \_\_\_\_\_

Group Leader /Contact \_\_\_\_\_

Contact Phone \_\_\_\_\_

Contact Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Party Date \_\_\_\_\_

Party Time(s) \_\_\_\_\_

Pool Party \_\_\_\_\_

Youth Gym Rental \_\_\_\_\_

Conference Room Rental \_\_\_\_\_

Other \_\_\_\_\_

I have read and agree to the rules and regulations set forth in the Facility Rental Agreement.

Signature \_\_\_\_\_

Date \_\_\_\_\_

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## Y Staff Use Only

Location Approved by: \_\_\_\_\_

Deposit Paid on: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Cash      Check      Credit Card

Director Approval: \_\_\_\_\_

Facility left clean:    Yes      No

Notification of Approval: \_\_\_\_\_

Deposit Returned:    Yes      No

Date Notified: \_\_\_\_\_

Date Returned: \_\_\_\_\_