



2017 YMCA National Gymnastics Championships Registration Instructions

- Please register early to insure your team's acceptance. Registration is limited. Entries will be accepted into the meet on a 'First Come, First Served' basis starting February 20, 2017. Registration will close March 20, 2017. Athletes and coaches will be charged a \$25 late fee if postmarked after deadline.
- Distribute Gymnast Registration Form, Team Spectator Ticket Order Form, and Team Program Ad Form to all potential competitors. Parents need to complete the forms and return the original with payment to you. Parents should be advised that Financial Travel Assistance information & forms are available on our website.
- Each coach must complete a Coach Registration Form. Originals must be submitted included in the registration packet. Additional coaches may be added to your team roster until March 20, 2017, but will be subject to the \$25 late fee. Only 1 coach on the floor from each team must submit proof of Safety Certification which may be emailed.
- Distribute Senior Forms to all competing graduating seniors (men or women) on your team. Completed Senior Reception Ticket forms should be returned to you and submitted to us by May 15, 2017. Senior Program Information forms and pictures may be sent directly to the email listed on the form no later than May 15, 2017. Seniors completing the Scholarship form should send them directly to YMCA of the USA by May 5, 2017.
- Ticket orders and Program Ads may be submitted by later deadlines which should simplify initial registration. We strongly recommend that you do not send in ticket orders with the initial registration. Ticket orders are not due until May 15, 2017. A later due date will help your team determine the appropriate number of tickets as there will be NO REFUNDS on ticket orders.
- Complete a hard copy of the OFFICIAL TEAM LEVEL ENTRY FORMS. Remember this must be signed by the Head Coach and the sponsoring YMCA Executive Director or CEO. ALL competing YMCA's must be in good standing with YMCA of the USA. Include this signed copy in your registration package.
- We will email instructions to access online registration as soon as we receive them from the new website company. Registration will not be accepted until online registration is completed and hard copies (including payment) are received. You will need to enter online your **YMCA Association Number** and Team Name you want the announcer to use at the meet. Any changes to your registration must be sent to 2017register@ymcaofcoastalga.org.
- Use the Registration Checklist to make sure everything is included in your package.
- Online or mailed registrations will not be officially admitted until payment is accepted. The deadline for submitting qualifying scores is May 15, 2017. Gymnasts without verified scores will be dropped from the meet with no refund. Gymnasts may not be added or replaced after qualifying date if they were not previously registered by the March 20, 2017 deadline.
- **Retain hard copies of all materials submitted for your records.**
- Payment options: All payments must be a YMCA check, money order, or certified bank check for team made payable to Islands YMCA. No personal checks will be accepted.
- All registration packets should be sent via certified mail. The host team is not responsible for lost or misdirected mail. Overnight or priority delivery is encouraged. All entries and orders should be sent to the address below: 66 Johnny Mercer Blvd., Savannah, GA 31410